THE UNIVERSITY OF MELBOURNE

MELBOURNE SCHOLARSHIPS OFFICE MS010
POSTGRADUATE BANKING DETAILS FORM

Please complete this form to enable scholarship payments to commence. Please note that your enrolment must be **confirmed** at Enrolment Management Services (Department of Student Administration) before payments can commence.
Return forms to: Melbourne Scholarships Office, Level 3 John Smyth Building, The University of Melbourne VIC 3010

PERSONAL DETAILS: Please print clearly

Title | Student Number

Given Name/s | Family Name

Phone (Bus.): | Department:

Date of Birth | Degree

Email

BANK DETAILS: Please ensure that the bank details you provide are correct and written clearly. If you are unsure of your account details confirm these with your bank before submitting this form.

Bank BSB Number - must be an **Australian** bank account **(provide all 6 digits, no commas, dashes or spaces)**

Account Number (**no commas, dashes or spaces)** | Account Holder's Name **(Family Name first)**

Bank Name | Branch Name

SCHOLARSHIP DETAILS: Please tick the appropriate box

☐ Melbourne Research Scholarship
☐ Australian Postgraduate Award
☐ Special Postgraduate Studentship
☐ Melbourne International Research Scholarship
☐ Other (complete details)

I commenced at the University on

Declaration and signature
I am aware that my enrolment must be confirmed at Enrolment Management Services before payments can commence. I have provided my bank account details correctly and am aware that failure to do this will result in no scholarship payment being made. If I am enrolled part-time I have attached an Australian Taxation Office Tax File Number Declaration form.

Signature of student | Date

MELBOURNE SCHOLARSHIPS OFFICE USE ONLY

Commencement Date | Review Date | End Date

Annual Amount $ | Additional Amount $

Comments

Themis Account Numbers

%

%

%

Scholarships Officer (MSO) | Date

Confirmed on Stipend | Date

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CHECKLIST FOR ENROLMENT

Is student enrolled	☐ Yes	☐ No	
Is enrolment	☐ Confirmed	☐ Authorised	
Is enrolment	☐ Full time	☐ Part time (points <37.5)	
Degree enrolled in	☐ PhD	☐ Masters by research	☐ Other
Commencement Date (for new students only)	_____		
Submission Date	_____		
Report Date	_____		
Date Last Checked	_____		