

**UNIVERSITY OF MELBOURNE**  
**GRADUATE RESEARCH SCHOLARSHIP ACCEPT/DECLINE FORM**

To accept or decline your scholarship offer:

- read the conditions in the Graduate Research Scholarships Conditions Booklet available on the Melbourne Scholarships Office (MSO) website <http://cms.services.unimelb.edu.au/scholarships/pgrad/current/benefits/conditions> or by contacting the MSO on +61 3 8344 8747; and
- **complete sections 1-3** of this form and return it to the MSO **by the due date specified in the offer letter**.

The form can be faxed to our office [+ 61 3 9349 1740] or sent via standard mail to: Graduate Research Scholarships Team, Level 3 John Smyth Building, The University of Melbourne VIC 3010, Australia.

**Section 1 *Your personal details***

Name (in block letters) \_\_\_\_\_

SCHOLS username (eg.DL2294) \_\_\_\_\_

Email \_\_\_\_\_ Telephone \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Section 2 *Accept/decline of offer***

When completing this section please refer to your scholarship offer letter.

Name of the scholarship/s offered \_\_\_\_\_

Course for which scholarship offered \_\_\_\_\_ (course name) \_\_\_\_\_ (department)

**Please circle A or B to indicate whether you wish to accept or decline the scholarship offer/s.**

**A** **I accept the scholarship offer/s.** I have read and understood the conditions that apply to the scholarship/s I have been offered and I agree to abide by the terms and conditions of the scholarship/s.

I plan to commence the above-mentioned course on \_\_\_\_\_ (eg.27/2/09).

**Please note:** if not previously provided to the MSO, please attach a certified copy of your final 2008 results.

**B** **I decline the scholarship offer/s.** Please notify the School of Graduate Research (PhD, MSc, MIS, Optom) or relevant faculty office (for all other courses) if you also wish to decline a course offer.

Name of scholarship/s I wish to decline \_\_\_\_\_

I am declining the scholarship offer for the following reason/s:

**I have accepted another scholarship offer.** Please name the university and scholarship.

**Other** (e.g. work, personal; kindly give details) \_\_\_\_\_

**Section 3 *Improving the services and opportunities the MSO offers***

1. Please describe any (a) positive experiences and (b) suggestions for improving the services the MSO offers.

**a) Positive experience/s:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**b) Suggestions for improving MSO service:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Please rate the service provided by the Graduate Research Scholarships Team (circle response)

1. Poor                      2. Fair                      3. Good                      4. Very good                      5. Excellent

MELBOURE SCHOLARSHIPS OFFICE USE ONLY

CHECKLIST FOR SCHOLARSHIP ACCEPTANCE

Update SCHOLS

Proof of 2008 results   Not Applicable

Late commencement letter  Yes  Not applicable

Date last checked \_\_\_\_\_

Signature \_\_\_\_\_