

APPLICATION FOR THESIS ALLOWANCE CLAIM

This form is to be used by Australian Postgraduate Award (APA), Australian Postgraduate Award Industry (APAI), Melbourne Research Scholarship (MRS, MIRS), Postgraduate Equity Scholarship (PES), Prestigious Scholarship and Science Faculty Scholarship recipients claiming costs incurred in preparing and producing their thesis for submission. The allowance does not include such costs as purchase of computer equipment. This form is to be lodged by the candidate at the Melbourne Scholarships Office, Level 3, John Smyth Building, The University of Melbourne, after completion of **all sections**.

1. Claims for the thesis allowance must be made within one year of submission or re-submission of the thesis for examination **and** no more than two years after the termination of the Award.
2. The allowance will be paid **ONLY** if the original receipts or accounts for services are lodged with this form. Please note that receipts are unable to be returned to you and it is advised that you keep a copy for your own purposes.
3. The maximum allowance is \$840 for a PhD thesis and \$420 for a Masters by research thesis.
4. Please provide the correct BSB and account number if these details have changed since your last scholarship payment.

TITLE: STUDENT NO: DEGREE:

FAMILY NAME: FIRST NAME:

DEPARTMENT: SCHOLARSHIP:

SUBMISSION DATE: RE-SUBMISSION DATE or HARDBOUND COPY DATE:

ADDRESS:

BANK DETAILS:

BSB Bank Number (MUST provide all 6 digits) Account Number (Exclude spaces, dashes, etc) Account Holders Name (Surname First)

CONTACT PHONE No: EMAIL:

DETAILS OF CLAIM (please provide total amounts paid and attach a separate list if required.)

Have you submitted a previous claim? Yes No Date \$

Services to be claimed	Company/Provider	Amount to be claimed
e.g. Binding	Doncaster Book Binders	\$ 480.00
Total Amount to Claim		\$

I request that the thesis allowance be paid into my nominated bank account.

SIGNATURE: DATE:

OFFICE USE ONLY	THE MIS ACCOUNT NUMBERS
SCHOLARSHIP END DATE: <input type="text"/>	<input type="text"/> %
AMOUNT TO BE PAID: <input type="text"/>	<input type="text"/> %
SCHOLARSHIP APPROVAL: <input type="text"/>	DATE: <input type="text"/>
CONFIRMED ON STIPEND: <input type="text"/>	DATE: <input type="text"/>