



Rae & Edith Bennett Travelling Scholarship/Sir Arthur Sims Travelling Scholarship/WEJ Craig Travelling Scholarship Referee Report Form

The student below has nominated you as a referee in support of his/her application for one or more of the above Travelling Scholarships. These scholarships are highly competitive and are awarded following consideration of the applicant's performance against selection criteria. While considerable weight is placed on academic performance, which can be evaluated using methods established by the University's Postgraduate Scholarships Committee, other inputs into selection can be more difficult to standardise. To ensure that applicants are treated as equally as possible, could you please use the descriptors outlined below in your reference.

Please complete and return this form to the Melbourne Scholarships Office, John Smyth Building, University of Melbourne, Victoria, 3010 by June 30.

This reference will be treated in strictest confidence.

Section A: Applicant details (to be completed by applicant)

Title: Mr Ms Mrs Dr Other (please specify)

Family Name:

First Name(s):

Date of Birth: Day Month Year

Applicant's email address:

Address for correspondence:

Scholarship/s applied for:

Section B: (to be completed by referee)

1. Academic referee details

Name: Title:

Department:

Institution:

Address:

Phone: Fax:

Email:

2. Please describe the nature of your previous contact with the applicant. In what capacity have you known him/her, and for how long?

3. Please comment on the applicant's academic performance to date (You may attach another sheet if you require more space).

4. Please comment on the academic qualities of the applicant that lead you to believe that (s)he will successfully complete a postgraduate degree at the institution selected.

5. Please comment on the quality of the institution and the department that the applicant has selected, and the quality of the supervisor (if known).

6. In summary, how strongly do you recommend this applicant?

Referee's Signature:

Date:

The descriptors for use in the reference are as follows. The candidate is:

[7] OUTSTANDING INTERNATIONALLY (Unequivocally the best)

It is anticipated that only 1-5% of postgraduate applicants would be in this category.

[6] HIGHLY COMPETITIVE (Against all selection criteria)

You would consider that this applicant is in the "absolutely must fund" category.

It is anticipated that 5-10% of applications will fall into this category.

[5] EXCELLENT (Highly competent, solid track record)

You would believe that there should be a "strong desire to fund" applicants in this category. It is anticipated that approximately 15% of applicants would fall into this category.

[4] VERY GOOD (Highly competent, minor concerns)

It is anticipated that approximately 25% of 'typical' postgraduate applicants would fall into this category.

[3] GOOD (Fundable but not competitive in a field of very strong students)

It is anticipated that approximately 50% of 'typical' postgraduate applicants would fall into categories 1, 2 or 3.

[2] SATISFACTORY (Good features but uncompetitive)

These applicants display a number of good features but are not competitive.

[1] POOR (Unfundable)